Doctoral Candidates

Step 1: Advisee completes self-reflection, then shares with advisor

Advisee’s Name | Click or tap here to enter text. | Advisor’s Name | Click or tap here to enter text.
Department | Spanish & Portuguese | Advisor’s Title | Click or tap here to enter text.
Semester | Click here to enter a date.

Acknowledging Accomplishments

A. Notable accomplishments towards my dissertation during this reflection period (completion of dissertation prospectus, completion of draft of dissertation chapter; completion of archival research; completion of research design; completion of data collection, coding, or analyses, etc.).

Click or tap here to enter text.

B. Notable accomplishments towards my professional development during this reflection period in my academic work (conference presentation, submission of conference abstract, publication of book review, participation in writing workshop, participation in professionalization workshops, participation in reading groups, submission of manuscript for publication, submission of grant application, etc.).

Click or tap here to enter text.

Advisor’s Response:
Click or tap here to enter text.

Highlighting Key Strengths and Abilities

At least 3 key strengths that make me effective in my research endeavors and examples of how I have applied them (e.g., writing skills, research-related language skills, software and coding skills, statistics and research design, meeting deadlines, seeking out and responding to feedback, seeking out mentors, time-management and prioritization skills).

Click or tap here to enter text.

Advisor’s Response:
Click or tap here to enter text.

Setting Goals for Success

At least 3 goals I would like to work towards in the next semester. These would be both goals towards accomplishing something demonstrable (e.g., the draft of a dissertation chapter, the submission of a manuscript for publication) and towards developing my research abilities further or incorporating new ones (e.g., improving writing skills by attending writing workshops).

Click or tap here to enter text.

Advisor’s Response:
Click or tap here to enter text.

Making Smart Changes

3 things I want to do more, do less, start, stop, or change to be more effective. These are things that have a direct impact on dissertation progress, professional development, and the development of research abilities.

1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.

Advisor’s Response:
Click or tap here to enter text.
ADVANCING MY RESEARCH

Here are three suggestions I have for ways to make my research more effective or to move my research projects forward.

1. Click or tap here to enter text.
2. Click or tap here to enter text.
3. Click or tap here to enter text.

Advisor’s Response:
Click or tap here to enter text.

Step 2: Advisor and advisee meet and discuss, then advisor makes summary responses, and signs

Advisor's Signature
Click here to enter a date.

Please comment on the advisee’s overall performance. If advisee’s overall performance is less-than satisfactory, please propose a plan of action to correct that.

Click or tap here to enter text.

Step 3: Advisee reviews Advisor’s response, adds optional final comments, and signs

Advisee’s Signature
Click here to enter a date.

Advisee’s Final Comments (optional)
Click or tap here to enter text.